

**Ledbrook, Michelle**

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**Subject:** FW: 3C-3D Lower Holyhead Rd

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**From:** P NIRWAN [REDACTED]  
**Sent:** 09 February 2015 13:26  
**To:** Ledbrook, Michelle  
**Cc:** Joanne Bowes; Eaves, Rebekah  
**Subject:** RE: 3C-3D Lower Holyhead Rd

Hi

Thank you for your email.

My apologies for the delayed response.

Yes I am happy with the conditions and agree.

Thanks  
Parmjit

On 9 Feb 2015 15:21, "Ledbrook, Michelle" <[Michelle.Ledbrook@coventry.gov.uk](mailto:Michelle.Ledbrook@coventry.gov.uk)> wrote:

Dear Parmjit,

Can you confirm that you are in agreement with these conditions please?

Thanks

**Michelle Ledbrook**

Licensing Officer

Regulatory Services

Room 301, 3rd Floor

Broadgate House

Coventry

CV1 1NH

07931314741 (temporary contact number)

Tel: 024 7683 4181

Fax: 024 7683 2154

Email: [Michelle.Ledbrook@coventry.gov.uk](mailto:Michelle.Ledbrook@coventry.gov.uk)

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**From:** Joanne Bowes [mailto:j.bowes@west-midlands.pnn.police.uk]

**Sent:** 06 February 2015 14:39

**To:** [REDACTED]

**Cc:** Eaves, Rebekah; Ledbrook, Michelle; Claire Marston; Karen Healy; Philip Rafferty

**Subject:** 3C-3D Lower Holyhead Rd

Good Afternoon Parmjit,

Further to our meeting today can you confirm that we have agreed the following please:

- (1) Hours of sale of alcohol and open to the public are to be reduced to Sunday – Thursday 0700 – 2130hrs, Friday & Saturday 0700- 2200hrs.
- (2) CCTV will operate at the premises to the agreed standard of the West Midlands Police. Images are to be retained for a minimum of 28 days, these are to be made available to download to all responsible authorities on request. All staff are to be trained how to operate the system. Internal and external CCTV will be installed.
- (3) A refusals /incident registered is to be implemented.
- (4) Challenge 25 is to operate at the premises.
- (5) Only acceptable photographic ID is to be accepted.
- (6) All staff are to be trained in basic licensing laws. This is to be documented and refreshed on a quarterly basis.
- (7) Extra training to all staff will be conducted on proxy sales. This again will be refreshed on a quarterly basis and documented.
- (8) The DPS or a personal license holder will be present at peak times.
- (9) There will be a minimum of 2 staff after 6pm on a Friday and Saturday until close.
- (10) Staff will not serve to drunks or customers who they believe to be under the influence of drugs.

Could you please confirm you are happy with these conditions.

Kind Regards

PC Bowes

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